



# NEWSLETTER

31 Fairview Drive Hanover, PA 17331

WINTER/SPRING 2008

## OFFICE STAFF

Township Manager  
*Andy Richardson*

Admin Assistant to Mgr  
*Laura Gately*

Receptionist  
*Sandy Myers*

Secretary  
*Nancy Smith*

Treasurer  
*Bev Weaver*

Utilities Clerk  
*Sue Hobbs*

Code Enforcement  
*Harold Coldren*

Codes Admin Assist  
*Heather Neiderer*

Utilities Supervisor  
*Tim Pfaff*

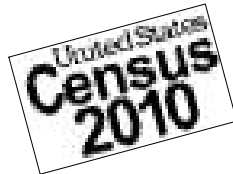
EMA Director  
*Mike Hampton*

Road Superintendent  
*Alan Ault*

Road Crew  
*Jeff Rummel*  
*Greg Smith*  
*Greg Wentz*

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## U.S. Census Bureau says Townships are Critical to the Success of the 2010 Census

In August the U.S. Census Bureau sent invitations to townships to participate in the 2010 Decennial Census Local Update of Census Addresses Program. This program allows local governments to work with the bureau to update its address records, ensuring an accurate census and, in the long run, potentially more federal funding for some communities.

### Why fill out the census form?

Every household in the country will receive a questionnaire in 2010. To ensure an accurate and fair count of all populations at all geographic levels in the nation, the Census Bureau needs you or someone in your household to respond to the census questionnaire.

• **It's important.** – Census data affect funding for your community, your community's representation in Congress and your community leader's planning decisions.

Census affects funding in your community. Census data directly affect how more than \$300 billion per year in federal and state funding is allocated to communities for neighborhood improvements, public health, education, transportation and much more. That's more than \$3 trillion over a 10-year period. Spending just a few minutes to fill out your census form will help ensure your community gets its fair share of federal and state funding.

• **It's easy.** – The census questionnaire takes only a few minutes to answer and return by mail.

• **It's confidential.** – Your responses are protected by law (Title 13, U.S. Code, Section 9). All Census Bureau employees have taken an oath to protect confidentiality and are subject to a jail term, a fine – or both – for disclosing any information that could identify a respondent or household.

• **It's required by law.** – The information you provide is combined with responses provided by your neighbors and other households across the country, to provide summary statistical data that are used by various local, state and federal agencies.

For more information about the 2010 Census Data Program please visit: . . . <http://www.census.gov/rdo>

**2008 SEEDLING SALE SUPPORT CONSERVATION AND IMPROVE WILDLIFE HABITAT IN YOUR BACKYARD! SPONSORED BY THE YORK COUNTY CONSERVATION DISTRICT & HOSTED BY YORK COUNTY PARKS.**

### What We Have

- One, two & three year old bare root seedlings. Evergreens averaging 6" - 24" in height. Deciduous averaging 5" - 24" in height.
- Apple fruit trees averaging 3" - 4" in height & ground cover plants.
- Several new additions this year including Winterberry Holly & Mountain Ash.

• **Deadline to Order:** March 19, 2008  
**Pick Up:** Friday, April 11, 2008 •• **Time:** 10:00 am to 6:00 pm ••  
**Location:** Rocky Ridge County Park

**To Order or Questions:** Call (717) 840-7430 or 1-800-441-2025 (ext 7430) between 9a.m. & 4:30 p.m. Monday—Friday and/or access our web site at [www.yorkccd.org](http://www.yorkccd.org) or email: [yorkccd@yorkccd.org](mailto:yorkccd@yorkccd.org)

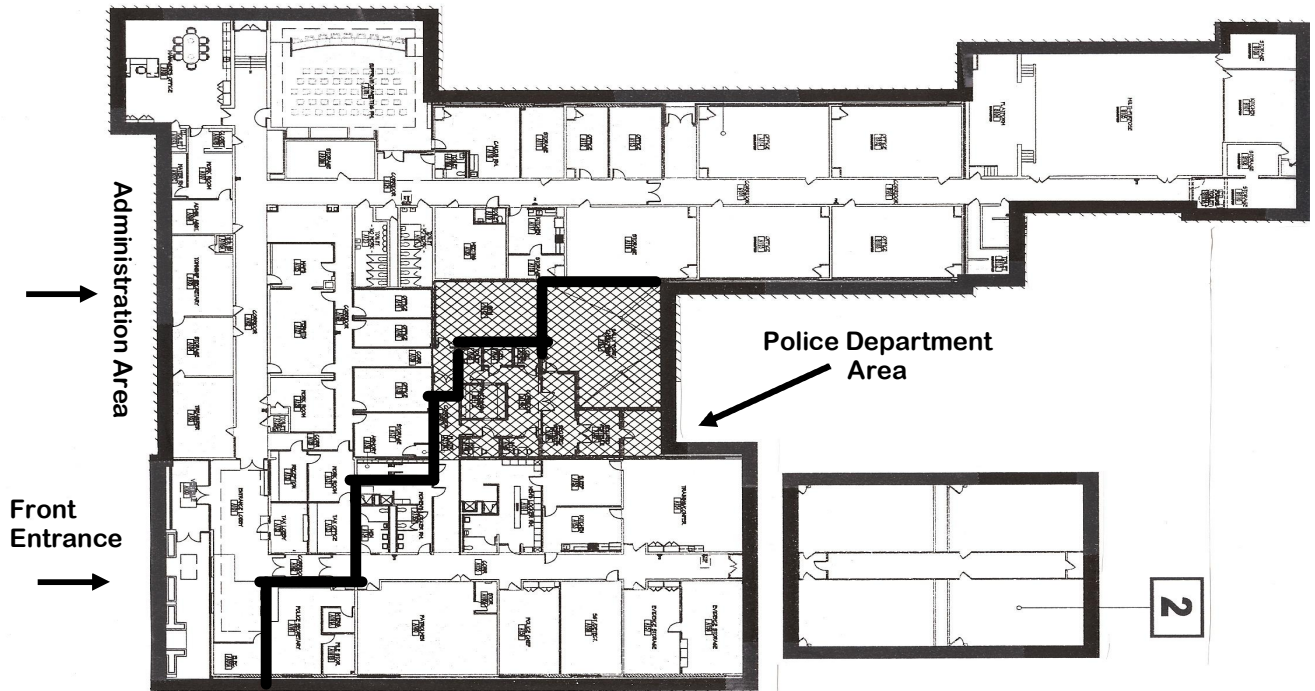


### New West Manheim Township Municipal Building

The new township building will be 38,000 square feet and will include the township's police department, a receptionist area, the tax collectors office, sewer department offices, a map room, and various other offices for personnel. The Township building will also include rooms which can be used for various community events. The anticipated move in date is anticipated for April 2008. We look forward to serving the community and residents of West Manheim in our new improved facility. Township meetings will be held at the new building in June 2008.



Construction started on the new West Manheim Township building in August





## POLICE BLOTTER



### DEPARTMENT NEWS:

Since the last newsletter, the Police Department has added an additional patrolman bringing the total to eight full-time officers. In May, 16-year veteran, Toby Wildasin, was promoted to Sergeant. He's been kept busy supervising criminal investigations and assisting Chief Tim Hippensteel with the administrative work of the department, congratulations Sergeant Wildasin!

### SERVICES:

In addition to pro-active patrol, traffic enforcement and criminal investigations, officers conduct daily house checks for those who are out of town and frequent business checks during nighttime hours. Complimentary fingerprinting for employment, adoption and other purposes is available by appointment. Pfc. Craig Snyder recently received training on the proper installation of child safety seats in vehicles. Please call the office to schedule a time for a courtesy inspection of your child's safety restraints.

### SHOULD I CALL 911?

The department frequently receives calls at the police station that would have been better placed directly to 911. The department urges residents to call 911 to report any active or recently occurring incident, however minor it may seem. Officers are radio and computer dispatched through 911, and can respond to your call more effectively. If you have any doubt about the urgency of your call, please call 911 to avoid a delay in the response.

### IDENTITY THEFT:

With 2725 calls for service, 2007 was our busiest year ever. The department is seeing an increase in crimes related to credit card fraud and identity theft. Numerous residents have reported unauthorized accounts being opened or bank accounts being fraudulently accessed. There are several steps you can take to reduce the risk of becoming a victim. The Pennsylvania Attorney General's Office has information on prevention of and recovery from identity theft, visit their website at [www.attorneygeneral.gov](http://www.attorneygeneral.gov) or call the police station for more information.

### THANKS:

As the department continues to address the law enforcement needs of a rapidly growing community, we strive to remain accessible to our citizens while remaining aggressive in the prevention of crime. We thank all for their continued support and look forward to serving the fine citizens of West Manheim Township.

Our motto, recently added to the decals on each marked cruiser:

***“PROUDLY SERVING OUR COMMUNITY”***

## West Manheim Township Recreation Park

Groundbreaking of the West Manheim Township Park took place in January 2007 with the construction of Phase 1 beginning in July. The Public Works staff continue to work on the entrance to the park. The Township and Board members are committed to funding this park without tax dollars. Fundraising efforts continue, which recently included a Community Yard sale held on October 13th and 14th, 2007 and on October 20th and 21st, 2007. The event was well attended by the community. Your help and contributions toward making this park a reality is greatly appreciated. If you would like to make a tax-deductible contribution please complete the donation form below and mail to:

**West Manheim Recreation Park  
C/O West Manheim Township  
31 Fairview Road  
Hanover, Pa 17331**

The Park and Recreation Board meets on the second Monday of each month at 7:00 P.M. at the West Manheim Township Building on Fairview Drive.



### WEST MANHEIM TOWNSHIP RECREATION PARK DONATION/CONTRIBUTION FORM

I \_\_\_\_\_, Pledge to contribute/donate \_\_\_\_\_ toward

**The West Manheim Township Recreation Park**

\_\_\_\_\_  
Signature

Contact Information:  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
Phone: \_\_\_\_\_

**Mail Completed form to:**  
West Manheim Township  
31 Fairview Drive  
Hanover, PA 17331

I would like to request a receipt for my tax-deductible contribution

Thank you for your contribution and continued support of the Recreation Park!





## 2008 Fire Hydrant Flushing

Water Utility Crews will be performing maintenance with the township water system and will be flushing hydrants. This will occur approximately the 3rd or 4th week of April (weather and drought conditions permitting). The process of periodically "flushing" fire hydrants is a preventive maintenance activity done on a routine basis to verify the hydrants are properly working, and to assure continued high quality drinking water. During the flushing process you may experience low water pressure as well as a temporary discoloration in your water supply. By allowing your water to run for a short period of time, the problem should clear itself. Also, once the hydrant flushing is complete, the water quality and pressure will improve.

## SAFETY REMINDER



**SLOW DOWN WHILE TRAVELING THROUGH YOUR  
NEIGHBORHOOD WHEN WATER UTILITY CREWS ARE OUT  
FLUSHING HYDRANTS!**

***If there are any questions in regard to this matter, please contact:***

***The West Manheim Township Utility Office at (717) 632-0320 between 8:00 am and 5:00 pm***



### IMPORTANT DATES TO REMEMBER

***March 9th—Clocks ahead 1 hour***

***March 17th—St. Patrick's Day***

***March 20th—First Day of Spring***

***March 21st—Good Friday- Township Office Closed***

***March 23rd—Easter***

***May 11th—Mothers Day***

***May 26th—Memorial Day—Township Office Closed***



## Recreation Board Annual Car Show Saturday, June 14, 2008

***Time: 9:00 am—1:00 pm***

***Location: Value City Parking Lot***

***Registration is from***

***8:00 am—11:00 am***

***Owner judging ends***

***at noon.***



**West Manheim Township  
Contractor Registration Form**

**West Manheim Township  
Utility Easements**

Per West Manheim Township Ordinance #05-2006, all professionals doing work on the properties located within the township are required to register and pay a fee.

This includes anyone who charges a fee for providing a service that affects the property and/or structure such as repairs, replacements, and additions. The ordinance does exclude cleaning and delivery services along with sales personnel. Please note that door to door pedaling and hawking for the purpose of sales require a separate permit.

Please take note of the requirements set by the Ordinance. Building and Zoning Permits will not be issued to those contractors neglecting to register. The registration and fee will be valid for one year. The registration fee is a yearly charge of \$50.00. Failure to comply with the provisions set by this ordinance may result in a stop work order or further legal action if necessary. If additional information is needed please contact the township office at 717-632-0320.

When Township residents plant shrubs, flowers, and split-rail fences in the front (or street) right-of-way, it impacts the utility easements on the remainder of the home or building lot.

We continue to encounter more situations where residents have planted shrubs, trees, fences, sheds, etc. within the utility easement around their property. A utility easement is a right of way that exists solely for the purpose of maintaining, repairing, or replacing the utility located within it. That utility could be water, electric, natural gas, telephone, or cable. But more than likely it will be sanitary sewer. Most of the problems occur in the newer developments. The easements should be identified in your property deed and should be pointed out by your realtor when the house or lot is purchased. You run the risk of having to tear out the planted shrubs, trees, and fences if the Township or other utility company needs access to their lines. Since the Township doesn't allow those items to be placed there, the Township will not replace them.

**WEST MANHEIM TOWNSHIP**

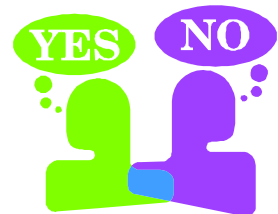
**Public Opinion Poll**

In their continuing effort to improve township roads, the West Manheim Township Board of Supervisors is interested in your input and/or opinion on whether you would be in favor of raising taxes for increasing funds to maintain and improve the township roads.

Please complete the following survey and mail to: **West Manheim Township  
31 Fairview Drive  
Hanover, PA 17331**

Contact Information: (THIS INFORMATION IS OPTIONAL)

Address: \_\_\_\_\_  
City: \_\_\_\_\_  
Phone: \_\_\_\_\_



- I would be in favor of raising taxes to increase road maintenance funding
- I would not be in favor of raising taxes to increase road maintenance funding

COMMENTS: \_\_\_\_\_

**Thank you for your opinion. Your comments are appreciated!**

**West Manheim Township Residential Collection Details**

**Rate Info:**

- Option 1:** \$51.60/quarter- 3 bag service
- Option 2:** \$3.50/bag- must purchase 26 bags annually

**Bag Limit:** See options 1 & 2

**Trash Collection Day(s):** Wednesday, Thursday  
**Recycling Collection Day(s):** Wednesday, Thursday  
**One Large Item Per Week:** Yes

**Yard Waste Day:** Same as Trash Day

**Additional Notes:** 1 Large item/week  
See guidelines below



**Contact Penn Waste:**

**Mailing Address:** Penn Waste, Inc.  
P.O. Box 3066  
York, PA 17402  
**Phone:** 1-866-575-8720 (Toll Free)  
1-717-767-4456  
**Email Inquiries:** info@pennwaste.com

**Holiday Collection Information & Schedule Change Notices:** If collection falls on/after a holiday, all collections moved one day back

**We advertise holiday notices in the following papers:**  
York Newspapers, Harrisburg Patriot, Hanover Evening Sun, Delta Star.  
**We observe 6 major Holidays:**  
New Year's, Memorial Day , 4th of July, Labor Day, Thanksgiving and Christmas



# Penn Waste Large Items Guidelines

**ACCEPTABLE ITEMS**

**NON-ACCEPTABLE ITEMS**

**Glass**

**Plastic Bottles**

Appliances  
 Carpet 48" max. length, rolled & tied  
 Furniture  
 Mattresses & Boxsprings  
 Car Tires Only (must be off rims)  
 Tree Branches and Brush 48" max. length, must be bundled & tied  
 Scrap Metal 48" max. length

Paints, Stains, Chemicals, and Liquids  
 Batteries  
 Automobile Parts  
 Household Hazardous Waste  
 Tires on Rims  
 Commercial/Industrial Waste  
 Construction Material or Debris · Drywall · Brick · Block · Treated Lumber · Roofing Shingles · Ceiling Tiles · Concrete · Doors · Windows

**\*\*\*YES\*\*\***  
 All colors - clear, green, and brown Food and beverage bottles and jars only. Rinse the containers clean. Remove caps or lids, these can be thrown away. Labels do not need to be removed. Please do not break glass.  
**\*\*\*NO\*\*\***  
 Window Glass, Pyrex, Mirrors, Drinking Glasses, Dishes or Light Bulbs.  
**Cans**  
**\*\*\*YES\*\*\***  
 Aluminum, Steel cans, Bi-metal and Aerosol cans only. Labels do not need to be removed.  
**\*\*\*NO\*\*\***  
 Foil, TV trays, Pie plates, Siding or Scrap Metal.

**\*\*\*YES\*\*\***  
 #1 & #2 bottles Bottles only. Clear and green soda bottles only. Clear milk, water and cider jugs. Colored laundry detergent bottles. Labels do not need to be removed. Please remove all caps.  
**\*\*\*NO\*\*\***  
 Plastic Food tubs, Baby wipe tubs, Salad/ Deli containers. No other numbered plastic is to be recycled.  
**Newspaper**  
**\*\*\*YES\*\*\***  
 Newspapers, glossy inserts, telephone books, magazines and junk mail only. Tie in bundles or put in brown grocery bags and place in your recycling bin.  
**\*\*\*NO\*\*\***  
 Plastic bags. Newspapers placed in plastic bags will NOT be picked up.  
**\*\*\*Sharps - needles should be put in sealed containers (i.e. sealed plastic bottle) and put in trash container/bag.**



*"Source: Penn Waste, Inc."*

**WEST MANHEIM TOWNSHIP**

31 Fairview Avenue  
Hanover, PA 17331  
Phone: (717) 632-1539  
Fax: (717) 632-2499



We're on the web! Visit us at:  
[www.westmanheimtwp@comcast.](mailto:www.westmanheimtwp@comcast)

**Important Phone Numbers**

Township Building (717) 632-0320  
Fax Number (717) 632-2499  
Tax Collector (717) 637-7938  
Emergencies 911  
Police Department (717) 632-7059

**All Meetings of West Manheim Township are held at the West Manheim Township Building, unless otherwise advertised in the newspaper.**

**Board of Supervisors**

1st Thursday of each month at 6pm

**Board of Supervisors Worksession**

3rd Tuesday of each month at 6pm

**Planning Commission**

3rd Thursday of each month at 6pm

**Recreation Board**

2nd Monday of each month at 7pm

**Recreation Association**

2nd Tuesday of each month at 8pm

**Emergency Management Agency**

Last Monday of even-numbered months at 7pm

**Zoning/Hearing Board**

Fourth Tuesday of each month at 7pm (only as needed)

**SPECIAL NEEDS QUESTIONNAIRE INSIDE**

West Manheim Township Emergency Services is updating a list of the residents that may require assistance in the event of an emergency in the township. This questionnaire information is kept confidential. This information will aid emergency responders in meeting the needs of township residents that may require evacuation or sheltering during an emergency. Please mail the completed form back to the Township Office as soon as possible.

**HOUSE NUMBERING**

The Requirements of the Ordinance include:

- (1) SIZE OF NUMBERS**– The number must be a minimum of 3” in height for residential houses. The stroke or width of the number should be a minimum of 1/2”. The number must be visible from the road by person with normal vision.
- (2) VISIBILITY** –The numbers posted on the house should be visible from the road fronting the property. If you are unable to see the house from the road the house numbers should be visible from both directions of travel on a post or sign. The post location, if needed, must be close to the driveway, and if a mailbox is used as identification, no other box may be in front of this property.
- (3) COLOR**-The color of the numbers must have a contrasting background or light reflecting to make visibility easier.